



**Mason LIFE Residential Program Handbook:  
2018 – 2019**



Welcome Mason LIFE Residential Program students and families!

This guide is designed to supplement *GMU's* Housing and Residence Life Policies, which each student should read thoroughly and refer to often. The Community Standards and Resident Student Handbook can be read in full from the *GMU's* Housing website <http://housing.gmu.edu/policies/>. It will highlight some of the key points from the *GMU's Policies*, and also add some extras and exceptions that relate particularly to the Mason LIFE Program. The handbook is a work in progress so please expect additions and changes throughout the year.

## **RESIDENCE HALL**

Located between Presidents Park and the Aquatic and Fitness Center, Liberty Square and Potomac Heights Residence Halls feature four person apartments, each with single bedrooms and one bathroom for every two students. Each apartment includes a kitchen and living area. Kitchen amenities include a refrigerator, electric stove and oven, microwave, garbage disposal, and dishwasher. If there are openings in on campus units, another Mason LIFE student may be placed to complete the bed quota. If a Mason LIFE student is not available, then a support staff will be offered the space to complete the bed quota. If a support staff is not available, then a background

checked George Mason student will be offered the space to complete the bed quota.

**Liberty Square  
10440 Presidents Park Dr., Fairfax, Virginia 22030**

**Liberty B- Suite: B107 Over Night Support Staff: Mr. Jamison Hicks (C)  
Mr. Cameron Saylor, Building Support (D)**

Andrew Hazel (A)

Forrest Allen (B)

**Liberty B- Suite: B108 - Overnight Support Staff: Mr. Jermaine Azu (D)**

John Murray (C)

John Shepherd (B)

Edward Hackemer (A)

**Liberty B- Suite: B204 - Overnight Support Staff: Mr. Willie Marrow (D)**

Jeyoon Cho (C)

Elliot Metz (B)

Scott Lesmes (A)

**Liberty B- Suite: B205 Building Support Staff: Ms. Laura Freeman  
(Liberty Square D004-A)**

Hannah Bourlakis (A)

Veronica Brown (B)

AnnCatherine Heigl (C)

Madison Essig (D)

**Liberty B- Suite: B207 - Overnight Support Staff: Mr. Stav Boateng  
Gyimah (D)**

Patrick Foraker (C)

Andy Leung (B)

Mats von Quillfeldt (D)

**Liberty B- Suite: B208- Building Support Staff: Ms. Tracy Villa  
(Potomac Heights F153-B)**

Haley Golden (A)

Jillian Gordan (B)

Isabella McCarthy Womeldorf (C)

Ashley Murphy (D)

**Potomac Heights  
10350 York River Road, Fairfax, Virginia 22030**

**Potomac F- Suite: F102 - Overnight Support Staff: Ms. Manal  
Abdulrahman (D)**

Sarah Strohl (C)

Rebekah House (B)

Katherine Cartier (A)

**Potomac F- Suite: F103- Overnight Support Staff: Mr. Eugene Peay (D)**

Matthew Stoner (C)

Alexander Bolden (B)

Jalen Sawyers (A)

**Potomac F- Suite: F154-Overnight Support Staff: Mr. Malik Wyatt (D)**

Onyekachi Okigbo (C)

Noah Miller (B)

Quincy Thompson (A)

**Potomac F- Suite: F155- Building Support Staff: Ms. Ashala Bell  
(Potomac Height F153-C)**

Meredith Cripe (A)

Anne Eplee (B)

Jeanette Simon (C)

Morgan Howard (D)

**Mr. Jermaine Azu, Ms. Manal Abdulrahman, Mr. Jamison Hicks, Mr. Malik Wyatt, Mr. Eugene Peay, Mr. Willie Marrow and Mr. Stav Boateng Gyimah** are room support staff. **Mr. Cameron Saylor, Ms. Laura Freeman, Ms. Ashala Bell and Ms. Tracy Villa** are the building support staff.

## **SPECIAL NOTES**

Internet hook-up may be accessible through wireless or Ethernet card with cord. All students will engage the MUST anti-virus system regardless of any current protection system in place on their computer. This ensures a university safe system. All residence halls have ITU support located in the building to assist in these matters. ITU may be contacted on campus by extension: 703-993-8870.

## **BUILDING ACCESS**

Student Mason ID cards/Keys will be scanned to provide access to the building, the hallway, the apartment, and the student individual bedroom. Students cannot open other students' bedrooms. Mason LIFE Overnight, Building Support and Day Support Staff– as defined below – do not have access to other student bedrooms. The Residential Support Staff will have access to open the Residential Housing floor, in case of an emergency. Students are solely responsible for carrying their Mason ID/Keys daily. Students will sign a Mason LIFE daily sign-in/sign-out form to monitor daily activities (see page 18). A desk assistant will be on duty on the Eisenhower desk 24 hours a day.

## **RESIDENTIAL SUPPORT STAFF**

Seven Overnight Support Staff and four Building Support Staff will be employed and trained by the Mason LIFE Program and will live with the Mason LIFE students. Nine Day Support and Trained Volunteers will assist with cooking, shopping, cleaning and other activities that take place in the units. There is a total of 20 support staff for approximately a 2 to 1 student ratio. Support Staff range from working 15-25 hours per week and will keep a consistent schedule all semester. One or more staff members will be on-call at all times. All will follow a master work schedule. The fall semester schedule will be distributed to students and families at orientation. The spring semester schedule will be uploaded on the website. All Support Staff will be available to assist with move-in and move-out procedures. Residents may keep possessions in the residence hall during semester breaks. Staff members are not permitted to transport Mason LIFE students in their own vehicles without permission from the parent or guardian.

**Schedule: Morning 8am-8:30am**

**Monday - Thursday:** (4:00pm-7pm), (7pm-9pm)

**Friday:** (4pm-7pm), (7pm-9pm) (9pm-12am)

**Saturday:** (9am-11am) (11am-1pm) (1pm-3pm) (3pm-5pm), (5pm-7pm)  
(7pm-9pm) (9pm-12am)

**Sunday:** (9am-11am) (11am-1pm) (1pm-3pm) (3pm-5pm), (5pm-7pm)  
(7pm-9pm)

**Quiet Hours: Parents are not permitted in the units during these hours  
unless there is an emergency**

Sunday - Thursday: 9pm - 7am

Friday: 12 am -8am

Saturday: 12am - 9am

**Calendar Dates:**

a) Move in day for freshmen is Wednesday, August 22, 2018 between 10:00 a.m. – 2:00 p.m. Upperclassmen move in is in the late afternoon (3:00pm) on Friday, August 24, 2018.

There will be no access to the units prior to move in day.

b) Thanksgiving holiday is Tuesday, November 20th at 5pm until Sunday, November 25th at 5pm. During that time no students are permitted in the units.

c) The last day of fall semester 2018 is Friday, December 7th with pick up on or before 12pm Saturday, December 8th. Intersession goes

through Sunday afternoon, January 20, 2019 at 5pm. Move-in is permitted after 5pm.

d) January 21, 2019 Martin Luther King, Jr. Holiday – No Classes

e) Spring classes begin on Tuesday, January 22, 2019.

f) Spring break is Friday, March 8th, 2018 at 5pm– Sunday, March 17th, 2019 at 5pm. During that time no students are permitted in the units.

g) The last day of spring semester 2019 is Friday, May 3<sup>rd</sup>, 2019. Move out day is in the afternoon of Saturday, May 4<sup>th</sup>, 2019 by 12pm. If, because of snow days, the Provost adds days to the 2018 - 2019 academic calendar, students will be permitted to remain in housing until the last day of the semester. During summer break no students are permitted in the units.

Overnight/ Building Support Staff stay in the unit until graduation, May 16th, 2019.

### **General Information**

- a) All units are “dry” meaning NO alcohol within the units regardless of age.
- b) Unit assignments are typically completed by May for the upcoming academic year
- c) All students and family will be provided with a copy of the Residential Handbook and by signing the final page to abide by all George Mason University and Mason LIFE Program policies.
- d) Upon moving out, all students and Resident Advisors must follow the George Mason Housing checkout list/policy (Section 10 of Housing Agreement).

<https://housing.gmu.edu/sites/housing/files/Housing-Agreement-2016-2017.pdf>



## **Support Payment:**

On campus support is \$6110 per semester due to incorporating room charges for overnight unit and building staff.

The Mason LIFE Program pays Overnight and Day Support Staff to support each Mason LIFE student. The support fee will be reflected in your student's account

along with tuition charges as listed above. Please go to

<http://studentaccounts.gmu.edu/index.html> for payment deadlines, details and instructions.

Please see [http://masonlife.gmu.edu/financial\\_life/](http://masonlife.gmu.edu/financial_life/) for more details.

**For what to bring and Not to bring, please follow the George Mason Housing list, located on the housing website.**

**<https://housing.gmu.edu/resources/what-bring>**

## **Meals**

Students need to supply their own food and drinks to eat in their units. Please keep in mind the space limitations in the cupboards and refrigerator. To aid in respecting students' property, each student will be required to label their food in the cupboards and refrigerator. Meals that require simple preparation for breakfast and lunch (sandwiches, soup, microwavable meals, cereal, fresh fruit & veggies, yogurt, etc.) are recommended since students will not be supervised during all food preparation times.

**However, there will be support each late afternoon/early evening from 4-7pm in each unit to encourage more complex meals or group preparation.** Refrigerators and ovens should be cleaned each semester. Meals can also be purchased at several locations on campus with cash or Mason Money. Contact Laura L. Callahan, Mason Money Manager/Card Services Coordinator, for Meal Plan information. 703-993-2871 or lcallah1@gmu.edu. It is also recommended to purchase food or store cards such as Giant Food Supermarket, or Safeway to purchase food for their meal preparation. No more than \$30 dollars should be placed on the card at any given time.

(<http://www2.gmu.edu/dpt/allunivcard/masonmoney/masonmoney.htm>)

### **Housekeeping and Maintenance**

***\*\*Students are responsible for cleaning their own rooms, as well as sharing in the cleaning of the common areas of the apartments. This is a great opportunity for students to practice skills of independent living.*** A chore list will be developed for each apartment, which will be reinforced by the Support Staff. The housekeeping and maintenance staff will see to it that the rest of the building is clean and in proper working order. Please refer to the housing agreement for more information about health and safety checks/violations (Housing Agreement, Section 6).

**Individuals to contact in case of EMERGENCY**

**Mason LIFE Program Residential Housing Component Staff**

**Overnight Support Staff:**

Ms. Manal Abdulrahman	571-992-6615	mabdulr2@masonlive.gmu.edu
Mr. Jermaine Azu	703-867-2190	jazu@masonlive.gmu.edu
Mr. Stav Boateng-Gymiah	609-271-5688	sboaten4@masonlive.gmu.edu
Mr. Jamison Hicks	254-466-6635	jhicks14@masonlive.gmu.edu
Mr. Willie Marrow	757- 328-1617	wmarrow@masonlive.gmu.edu
Mr. Eugene Peay	804-314-8046	epeay@masonlive.gmu.edu
Mr. Malik Wyatt	804-439-5004	mwyatt6@masonlive.gmu.edu

**Building Support Staff:**

Ms. Ashala Bell	336-508-6940	abell22@masonlive.gmu.edu
Ms. Laura Freeman	804-690-1430	lfreem11@masonlive.gmu.edu
Mr. Cameron Saylor	757-335-0451	csaylor2@masonlive.gmu.edu
Ms. Tracy Villa	434-409-8183	tvilla@masonlive.gmu.edu

**Day Support Staff:**

Ms. Levern Currie	571-659-3795	lcurrie2@masonlive.gmu.edu
Ms. Zaria Cyrus	917-324-1554	zariacyrus@masonlive.gmu.edu
Ms. Amanda Dillon	540-339-4642	adillon4@masonlive.gmu.edu
Ms. Adaeze Ezechukwu	757-753-8808	aezechuk@masonlive.gmu.edu
Ms. Ashley Jean	703-624-3016	ajejan2@masonlive.gmu.edu
Ms. Demetria S. Jones	434-378-2056	djones49@gmu.edu
Ms. Kasey Martin	804-572-9184	kmarti@masonlive.gmu.edu
Ms. Lina Saade	571-265-2536	lsaade@masonlive.gmu.edu
Ms. Achari Simpson	571-525-0458	asimps15@masonlive.gmu.edu

**Professional Staff:**

-Mr. Permon D. Mitchell, Mason LIFE Residential Housing Coordinator,  
703-993-3889 (office) 843-475-6480 (after hours)

-Ms. Laura Freeman, Mason LIFE Residential Housing Liaison  
804-690-1430

Dr. Robin Moyher, Mason LIFE Assistant Director, during office hours of 9-4pm (M-F), 703-993-5806 or 704-403-9746 after hours

-Dr. Heidi Graff, Mason LIFE Program Director, 703-993-8036 during office hours of 9-4pm (M-F), 703-401-0487 or 703-938-5559 after hours

**In order to create a safe and comfortable living environment that will meet the needs of all students in the Mason LIFE Program, all students taking part in the residential portion of the program must agree to the following:**

1. Residents will respect each other's belongings and privacy. To include only eating the food you purchased.
2. Residents will cooperate with roommates in the use of the commonly shared household items (such as TV, microwave, etc.).
3. Mandatory Residential Hall activities include a hygiene routine (e.g. daily bathing) as well as weekly cleaning and laundry activities.  
Participating in cooking activities is mandatory 3 times per week.

4. Residents will engage in quiet time activities during Quiet Hours (see page 7).
5. Residents will practice good communication skills with Support Staff and fellow roommates.
6. Residents will engage in all appropriate University behavior including the non-use of alcohol or cigarettes and will follow the guidance of the Mason Support Staff.
7. Residents will make sure the door is securely closed and locked when leaving the unit.
8. Residents will respectfully comply with all requests and follow the guidance of the Mason LIFE Support Staff.
9. Residents should incorporate lessons and skills learned in Housing and Independent Living class 101/102 into their living experience in the Residential units.
10. In addition to the above guidelines, this year we will continue with the Successful Adult Living – (SAL) 2.0. (See page 18). The purpose is to systematically show achievement of independent successful adult traits and they are mastered by each student.

. ***\*\*\*All questions regarding Residence Living are to be directed to the  
Mason LIFE Residential Housing Coordinator, Permon D. Mitchell  
703-993-3889***

## **SAFETY**

From the *GMU's Housing Policies*:

Safety is a partnership dependent upon each individual community member and his/her guests. In order for residential communities to be safe places to live, study and grow, cooperative efforts by all residents are essential. Our approach to safety and security rests on one simple notion: Each individual observing a few proper precautions contributes to a safe and secure place for all to live, such as:

- Do not tamper or vandalize any fire alarm equipment.
- Keep your Mason ID card with you at all times.
- Do not loan your Mason ID card to friends.
- Always lock your room/apartment/suite.
- Never prop open any doors, especially exterior ones, or ground floor windows.
- Use the sign-in/sign-out sheet.
- Do not leave personal property unattended.

- Inventory and inscribe valuable items. The University Police will loan students an inscribing tool.

**For more information, please call (703) 993-2810 (non-emergency number for Campus Security).**

- Never walk alone on campus after dark. Always use the buddy system.
- Do not allow anyone into your hall/house.

Above all, be alert and observant, and report all suspicious people or activities to the University Police and Residence Life Support Staff.

#### **OFF-CAMPUS TRAVEL:**

As a guide, we encourage 1<sup>st</sup> year students to always be with a Support Staff. Students will be improving their level of independence to travel off campus throughout their duration in the program. Consideration for independent off-campus travel is determined based on the individual student. Any concerns, please contact Mr. Permon Mitchell, Residential Housing Coordinator.

#### **GPA MAINTENANCE:**

In order to stay in Residential Housing, Mason LIFE students must maintain an A or B average. If your grades fall below this average, you will be put on probation. If your grades remain below average, you will be asked to leave Residential Housing.

## **Frequently Asked Questions:**

### **1. What happens if I wake up and I do not feel well?**

#### **Mason LIFE Sick Policy January 2014**

- The student must call Mrs. Atkins at 703-993-3905 to let her know.
- The parent(s)/guardian(s) will be called and informed of the student's sickness.
- The student will be allowed to rest until 11 am.
- The student and the parent(s)/guardian(s) must decide whether the student is well enough to go to class, go to a physician, or go home.
- By noon, if the student is not well enough to go to class, the student can access Student Health Services.
- The Mason LIFE staff will follow the recommendations of the Urgent Care Staff to determine if the student needs to go back to on/off campus housing, home or to the Emergency Room.
- If the student is allowed to return to on/off campus housing, the student will be alone between the hours of 8:30 a.m. – 4:00 p.m. It then becomes the families or designed person's responsibility to either let them remain alone or to come pick them up and take them home.

**There is no support staff on duty between the hours of 8:30 a.m. – 4:00 p.m.**

**George Mason University is not equipped with a Sick Bay  
In case of extreme emergency, 911 will be call.**



2. **What do I do if I lock myself out of my unit? My bedroom?** If you lock yourself out of your unit, one of your roommates or Support Staff can let you in. If you lock yourself out of your bedroom, you must walk to the Eisenhower Desk to get the GMU Resident Advisor (RA) on duty to let you in. An RA is there 24hrs a day.

3. **What is an emergency?** Emergency examples of times to call **911**: In case of a **Fire** you should exit the unit immediately. For **bad injury of self or other students**, in all cases, you should immediately locate your Support Staff, Mr. Mitchell, Dr. Moyher, and/or Dr. Graff.

4. **When to call for maintenance?** Examples of reasons to call maintenance would be the dishwasher leaking, no hot water, or the toilet not flushing properly. You are responsible for placing a work order on our 4-WORK automated system. Simply log on to the Housing website at <http://housing.gmu.edu> and follow the prompts or simply call 4-WORK (703-994-9675) and report your problem. If there is an emergency, such as flooding, or another maintenance concern that directly impacts the safety and security of the residence hall, please contact your Area Desk.

## Successful Adult Living- (SAL) 2.0

Our definition of living independently as a successful adult means daily functioning without support staff providing ongoing structure or cues. It involves flexibly reacting and responding to daily demands. By demonstrating mastery of the criteria for the different levels, students will be able to access additional independence.

As a young adult living in Residential Housing, you are responsible for two categories:

<b>Chores</b>	<b>Cooking</b>
Bathroom	Inventory and shopping
Bedroom	Cooking dinner 3 times a week
Kitchen	Preparing your breakfast
Living area	Packing a lunch 4 days a week
laundry	

Mr. Mitchell, Mr. LeSueur, and Dr. Moyher will be visiting you in Residential Housing on a weekly basis to see how you are doing with these activities.

1. You will get a score of 1, 3, or 5 on all items, based on a rubric
2. We will be keeping track of our visits and your scores
3. After 2 signatures with a score of 1, 3, or 5 on all items, you can access:
  - a. Extended curfew till 9:30 (Sunday – Thursday) (stay in triangle area)
4. After 2 more signatures with a score of 3 or 5 on all items, you can access:
  - a. Extended curfew till 11:30 (Sunday – Thursday) (stay in triangle area)
  - b. Extended curfew till 12:30 (Friday & Saturday) (stay in triangle area)
  - c. Missing SMART on Fridays (just let Mr. LeSueur know)
  - d. Extended lunch/miss lunch club on Mondays (just let Mr. LeSueur know)

Two other areas can affect your ability to be a successful adult. They are hygiene and leisure activities off campus.

If you tell a staff or a staff notices that you need extra assistance with hygiene your Overnight Support and Case Manager will work individually with you to develop a plan.

If you are interested in going off campus (by yourself or with a group of friends) you will have a brief meeting with either your Overnight Support or Case Manager to discuss the plan and backup plans. After successfully making this outing three times you will be allowed to go with simply signing out at your dorm. This will apply for each different outing. For example – once you successfully plan and to go to University Mall three times you can do so with signing out at your unit. But if you then want to take the shuttle to Fair Oaks Mall, that starts a new activity outing and needs to be discussed with your Overnight Support or Case Manager and implemented three times successfully.

At any point, due to behavior choices that you might make, extended privileges and/or trips off campus can be scaled back by staff while re-teaching is done.

# Sign In/Out Sheet

Name	Date	Leave Time	Return Time	Where to?	With Who?	Support Staff Initial	Cell charge (more than 60%)
John Doe	8/28/17	5:30pm	9pm	The RAC, Starbucks and movies	Mary Smith and Carl Joe	LF	Yes

**Mason LIFE Residential Intake Form**

**2018 – 2019**

Please complete the following form to assist in providing support to your son or daughter.

**Part I:**

Student name: \_\_\_\_\_

Name preferred to be called: \_\_\_\_\_

DOB: \_\_\_\_\_

Sex: \_\_\_\_\_ Age \_\_\_\_\_

Home address: \_\_\_\_\_

\_\_\_\_\_

Home telephone: \_\_\_\_\_

Alternate telephone: \_\_\_\_\_

Student's mobile number \_\_\_\_\_

Email address: \_\_\_\_\_

Emergency contact: \_\_\_\_\_ Phone number: \_\_\_\_\_

Relationship: \_\_\_\_\_

**Part II:**

Primary disAbility: \_\_\_\_\_

Secondary disAbility: \_\_\_\_\_

Needs accessible environment: \_\_\_\_\_

- Please list current medications and indicate what the medications are taken for:

Medication Name	Dosage	Frequency	Reason for Medication

- Please list any allergies and necessary medications or reaction procedures

Allergy	Medication/Procedure

- Please list any food sensitivities that would impact a preparation of meals in the residential housing unit.

Food Sensitivity	Medication/Procedure

Any other special needs: \_\_\_\_\_  
 \_\_\_\_\_

**Part III:**

Please rate interest level in the activities below: **Low, Medium, or High**

Activity Interests	Low	Medium	High
Large Group Activities- 5 or more students (i.e. sports, Zumba, art stream, campus events)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Small Group/ Quiet Activities 5 or less students (i.e. Book club, bowling, movies, mall etc.)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Independent Activities (i.e. puzzles, video games, arts in the dorm, etc.)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

List any specific interests student may have:

\_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

- Please indicate areas where assistance is needed as related to independent living skills:

<b>Independent Living Skills</b>	<b>Needs Complete Assistance</b>	<b>Needs Much Assistance</b>	<b>Needs Little Assistance</b>	<b>Completely Independent</b>
Following a Schedule	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Sharing Common areas	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Preparing simple meals	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Finding way around campus	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Finding items in a store	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Taking Public Transportation	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Keeping room and bathroom clean	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Personal hygiene	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Traveling in Large Groups	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Traveling in Small Groups	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

- Please indicated areas where support may be needed when handling disagreements with roommates/friends; and calming down when frustrated/upset as related to rules of “conduct” for a resident:

<b>Conduct</b>	<b>High Need</b>	<b>Medium Need</b>	<b>Low Need</b>
Respect for others belongings	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Sharing common spaces	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Respecting quiet hours	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Cooperating with Day Support/Overnight Staff	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Following housing policies	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

**Part IV:**

What helps to motivate/ reinforce your son or daughter? (i.e. going for a walk, seeing old friends, words of affirmation, etc.

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Please list any miscellaneous likes and dislikes:

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**Part V:**

Goals for living in the residential housing units? (please list at least two):

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Any other concerns or comments are welcome: \_\_\_\_\_






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Revised 7/23/2018

## After Hour Activities

Monday	Tuesday	Wednesday	Thursday	Friday
<b>P.I.K.E.</b>	<b>Expressive Movements</b>	<b>Book Club</b>	<b>Tae Kwon Do</b>	<b>Bowling</b>
				
RAC	RAC	Merten 3300	RAC	Rappahannock Bus Stop to Bowl America
4-5:30	4:30-5:30	4:00-5:00	4-5:30	4:40-7:20

**Updated weekend activities will be sent out once a week via email**



## Mason LIFE Policies

### Family Notification Policy 2017

#### Overview

When there is a student conduct code violation, Mason LIFE will follow University policies with the caveats of stage 1 and 2. We recognize our student population and their challenges so therefore our first step will be to work directly with the student to remediate any skill deficit. Should the situation occur again we will notify the family of the concerned. The severity of the problem and the student response to re-teaching will determine the immediacy of family involvement. For your ready reference the student conduct code policy can be found at this web link:

[https://housing.gmu.edu/sites/housing/files/feature-image/2016-17-Code-of-Student-Conduct.pdf?\\_ga=1.255566408.136954291.1481129813](https://housing.gmu.edu/sites/housing/files/feature-image/2016-17-Code-of-Student-Conduct.pdf?_ga=1.255566408.136954291.1481129813). In summary:

- First stage: working with students;
- Second stage: Administrative staff will inform family with student permission;
- Third stage: potential judiciary action through the university.

#### Relationships

The Mason LIFE program is regulated by rules of Family Educational Right Privacy Act (FERPA). Please see <https://www2.ed.gov/policy/gen/guid/fpco/ferpa/students.html> for more information. As such students having an intimate relationship is not a violation of the student conduct code and therefore will not result in family notification.

#### Exemption

FERPA rights will be exempt during PCP meetings and if a student conduct code violation has reached the second stage.

## NOTES