



### **Program Expectations**

All Mason LIFE students are expected to abide by the GMU Student Code of Conduct <http://studentconduct.gmu.edu/university-policies/code-of-student-conduct/>, and may be referred to the Student Conduct for any violations of the Code. Students referred to Student Conduct may ask for a Mason LIFE administrative staff member to attend a hearing. Any resulting disciplinary action will follow in accordance with Mason policies to include the permanent or temporary expulsion of a student.

In addition to the Student Code of Conduct, Mason Life students are also required to comply with the following mandatory program expectations. Failure to meet these expectations may necessitate intervention from the Mason LIFE staff up to and including removal from the program.

The following areas have been identified as mandatory expectations:

- 1) Maintain Student Academic Progress: (See SAP policy)
- 2) Follow all housing procedures set forth by Mason LIFE Staff:
  - a. Adhere to established curfew
  - b. Complete off campus form when leaving campus
  - c. Respect personal boundaries (e.g., enter private rooms with invitation only)
  - d. Be respectful of others in the residence halls (e.g., volume of tv)
  - e. Communicate and inform support staff of location by utilizing sign out sheet
  - f. Maintain safe personal boundaries
  - g. Maintain a clean room and in shared spaces
  - h. Follow all contracts established
  - i. Follow all RHL policy and procedures
  - j. Communicate with staff as needed
- 3) Remain accountable to schedule and outreach
  - a. Follow outlined schedule to participate in all component requirements
  - b. Inform support staff if unable to attend class, work site or a scheduled housing/ or community involvement event
  - c. Verbal/Written: Use appropriate tone and volume when speaking to others
  - d. Answer, respond to, and participate in meeting invitations from support or administrative staff
- 4) Maintain safe academic and community interactions
  - a. Follow through with directives from support staff
  - b. Stay with Mason LIFE support staff (when assigned) and students when engaging in community-based events

- c. Alert support staff if exhibiting difficulty and needing assistance (e.g., Students will refrain from requesting that support staff contact family members regarding non-emergency concerns.)
- d. Maintain the ability to self-regulate behavior
- e. Respect personal boundaries always
- f. Interact safely and respectfully in all academic and non-academic environments
- g. Manage requests for medical attention appropriately
- h. Maintain appropriate hygiene and dress

If a student is unable to meet the expectations outlined, Mason LIFE, staff will engage in progressive steps to address the behavior (in addition to making referrals to Student Conduct if behavior violates the Code of Student Conduct). Based on the severity of the behavior, Mason LIFE staff may opt to use step one multiple times or may escalate to a higher step.

Step 1: Staff will give a verbal warning to the student and document the behavior in the students record.

Step 2: Student and staff will meet to discuss the concern noted. Staff will report the incident of concern and allow the student to voice their response. A discussion will take place that will outline the expected behavior, and if applicable strategies will be offered to the student to help the student. The student will be given the potential consequences should the behavior occur again. Pending the severity of the incident a family member can be notified. Depending on the severity of the infraction, consequences may include restrictions or limitations placed on the student or dismissal of the program at the director's discretion.

Step 3: Student, Staff and family will be invited to meet and discuss the concern noted. Staff will report the incident of concern to all parties involved and allow the student to voice their response. A discussion will take place that will outline the expected behavior, the strategies offered at the time of the first infraction and if applicable additional strategies will be offered to the help the student. The student will be given the potential consequences should the behavior occur again. Depending on the severity of the infraction, consequences may include restrictions or limitations placed on the student or dismissal of the program at the director's discretion.

Step 4: Student, staff and family will be invited to meet, and address the concern noted. Options at this time may include temporary or final dismissal from the program based on the severity of concern.